



THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF WATER



WATER INSTITUTE

Ref No: WI/ADM.O/2020/21/BWRE 1

Date : 26th August 2020

TO:

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RE: OFFER OF ADMISSION INTO BACHELOR DEGREE IN WATER RESOURCES AND IRRIGATION ENGINEERING PROGRAMME 2020/21 INTAKE

I am pleased to inform you that you have been offered a place at Water Institute (WI) to pursue Bachelor's Degree in Water Resources and Irrigation Engineering Programme. This is a three/four years programme as approved by TCU depending on entry requirements.

Fees for the programme is **1,670,000 Tsh** per year. You are expected to pay the fee by Monday 09th November 2020 either in full / at once at the beginning of the first semester or in two installments; the first at the beginning of the first semester (**1,010,000 Tsh**) and the rest at the beginning of the second semester as displayed in the attached joining instruction document.

The orientation and registration week for 2020/2021 new students will start on the 16th November, 2020. You are expected to be at the Institute by the 16th November, 2020 (not earlier). First semester studies will begin on 23rd November, 2020.

You are required to complete all registration process within the time stated above; failure to do that will consequently lead to your place being given to another applicant. This offer is valid for 2020/21 intake only. For the purpose of registration exercise, you must bring the following:

1. Original and certified photocopies of the certificates of the secondary school education, advanced certificate of secondary school education and certificate/diploma.
2. Three up-to date colored passport size photograph bearing your name and course of study at the back.
3. WI receipt of payment with a minimum of **1,010,000 Tsh.** of tuition fee.
4. Original and certified photocopy of birth certificate.

All payment should be made through WI Account NMB after obtaining payment control number, please note that this offer is conditional upon you fulfilling all the registration requirements on time.

Dr. Adam O. Karia
Rector

Attachment: WI – Bachelor Degree - Admission - Joining instructions FY 2020 / 2021

P. O. Box 35059 Dar es salaam, Tanzania, University Road

Tel. +255 22 241 0040, Fax: +255 22 241 0404, E-mail: rector@waterinstitute.ac.tz, Website: water.institute.ac.tz

WI – BACHELOR DEGREE - ADMISSION - JOINING INSTRUCTIONS FY 2020

/2021

1. ACCOMMODATION:

The institute has very limited accommodation available for few Ordinary diploma students. For bachelor degree you are advised to find your own accommodation.

2. TUITION FEES

As a privately-sponsored student, you will be required to pay an annual fee of **1,670,000** (One million six hundred seventy thousand only) which will be used to cover study expenses. At least TZS **1,010,000** has to be paid at the beginning of the first semester.

The rest has to be paid at the beginning of the second semester. For those who can afford can pay the whole amount at the beginning of the first semester.

3. DRESSING

The Institute does not have a standard (uniform) dress, but students are expected to dress respectably at all times when they are at the Institute and when going out under the name of the Institute in other formal academic activities such as study tours, industrial/field practical training attachment, etc.

4. TRAVELLING COSTS

You will be paying for your travelling costs when coming to the Institute and during your vacations.

5. MEDICAL COSTS

The Institute has a dispensary that provides medical consultancies and treatment of common diseases. Students have to pay partially for medical services provided by this dispensary. Every student is required to pay **TZS 10,000** (ten thousand) at the beginning of the first semester and the same amount at the beginning of the second semester which is contribution toward cost of medical care. The money is **not refundable**. Any medical cases that cannot be attended by the Institute dispensary are referred to competent Government Hospitals in the City of Dares Salaam. The students who do not possess Medical insurance **MUST** pay **TZS.50,400/=** (fifty thousand four hundred shillings that is included in fees) for health insurance at the beginning of the academic year.

NOTE: NHIF payment should be made during registration period

6. STUDY MATERIALS

Each student has to bear the costs of stationery materials; scientific calculator; laboratory, workshop or field studies clothing and footwear, etc.

7. LIBRARY FEES

Students have to pay an annual library fee of **TZS 10,000** (Ten thousand) for Library membership. Membership to the institute library is mandatory.

8. CAUTION MONEY

This applies to new students only. Each student shall be required to deposit **TZS 40,000** (forty thousand) as a collateral security that shall be used to recover lost or damaged Institute property. This amount shall be reimbursed at the end of the course if the student committed no loss or damage.

9. IDENTITY CARD

This applies to all new students. Each student shall be required to bring three recent passport size colour photographs, and to pay **TZS 15,000** (fifteen thousand) for the production of the student's identity card. One of the photos shall be used in the ID card, and the rest shall be for other official uses.

10. STUDENTS' UNION MEMBERSHIP FEES

There is a students' union known as "**Water Institute Students' Organisation**" (WISO). Your registration as a student of this Institute entitles you to automatic membership to this student's union. You shall, therefore, be obliged to contribute to this organization by paying a non-refundable membership fee of **TZS 5,000** (five thousand only) at the beginning of the first semester FY 2019/20 which is valid until completion of NTA 8 studies and annual contribution of **TZS 15,000** (fifteen thousand only) at the beginning of first semester in every year of study as annual contribution to WISO. Annual contributions will continue in NTA 7 and NTA 8 studies.

Note: - This payment shall be made through: National Microfinance Bank (NMB) Account Name: WADEMISO PROJECT FUND Account Number:2252300007

11. REPORTING

The orientation and registration week for 2020/2021 new students will start on the 16th November, 2020. First semester studies will begin on 23rd November, 2020. You will not be accepted at the Institute if you report later than 07th December 2020. Your place will be given to someone else on the waiting list. If, for any reason, you decide or you are obliged by circumstances to postpone your registration to the subsequent year, put it clearly in writing at least one week before first semester studies begin and after paying.

12. SUMMARY OF COSTS TO BE MET BY EACH STUDENT

A.MONEY TO BE PAID TO THE INSTITUTE

S/N	Description	Tanzania Student (TZS)		Foreign Student (USD)	
		FIRST SEMESTER			
		1 st Year	2 nd , 3 rd and 4 th Year	1 st Year	2 nd , 3 rd and 4 th Year
1	Registration Fee	20,000	-	25	-
2	Tuition Fee	810,000	525,000	1,570	1,270
3	Quality Assurance Fee	20,000	20,000	20	20
4	Medical Capitation (non-refundable)	10,000	10,000	20	20
5	Library Membership Fee	10,000	10,000	10	10
6	Examination Fee	60,000	60,000	120	120
7	Caution Money	40,000	-	40	-
8	Student's Identity Card	15,000	-	10-	-
9	WISO Membership Fee	5,000	-	10	-
10	Student's Union Annual Contribution	15,000	15,000	15	15
11	NHIF Contribution	-	-	100	100
12	Prospectus	5,000	-	10	-
	Sub-Total	1,010,000	640,000	1,950	1,555
		SECOND SEMESTER			
13	Tuition Fee	540,000	525,000	-	-
14	Medical Capitation (Non-refundable)	10,000	10,000	-	-
15	Certification	50,000	-	100	-
16	Examination Fee	60,000	60,000	-	-
	Sub-Total	660,000	595,000	-	-
	Grand-Total	1,670,000	1,235,000	2,050	1,555

All students who do not possess healthy insurance card MUST pay **50,400/=** for Health insurance at the beginning of the year.

NB. Payments of fees and other financial dues to the Institute must be through Control Number. You must submit original pay-in slip of the Bank (duly signed, stamped and dated) as evidence that you have paid fees and other financial dues to the Institute through **the Bank**. Whichever Bank you use to deposit the money, payment should be in favour of Account Name: Water Institute NMB,. You can pay the annual fees and other financial dues at once at the beginning of the first semester or in two installments, the first at the beginning of the first semester, and the last at beginning of the second semester the as described in the joining instructions. **You will not be accepted if you do not submit the pay-in slip on the date you arrive at the Institute.**

B. Payment Direct to the Student by the Sponsor

The parent/ guardian/ sponsor should give the student sufficient money for meeting the following costs as described below:

S/N	Description	1 st Year (NTA7-1)	2 nd &3 rd Year (NTA7-2&NTA7-3)	4th Year (NTA 8)
1	Meals and Accommodations: 7500Tsh/dayX7daysX35w Fresh student – ks/year. Continuing student – 7500Tsh/dayX7days/wkX34wks/year	1,837,500	1,785,000	1,785,000
2	Special faculty requirements	300,000	300,000	300,000
3	Books and stationery items	200,000	200,000	200,000
4	Industrial Practical Training (IPT) allowances - 10,000 Tsh/day *70 days.	700,000	700,000	0
5	IPT Transport allowances*	100,000	100,000	0
6	Project work**	0	0	620,000
	Total	3,137,500	3,085,000	2,905,000

These amounts are only indicative. The parent/ guardian/ sponsor has the liberty to give the student larger amounts. * Varies depending on distance travelled and means of transport used

** Varies depending on nature of work performed (logistics, equipment, materials, supplies and services requirements You are most welcome.

MINISTRY OF WATER WATER
INSTITUTE



Ref no: WI/ADM/2020/2021/BWRIE 1

Date :26th August 2020

TO: Medical Officer In-Charge

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Hospital P.O Box
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SUB: Medical Examination Report In Respect Of Prospective Students About To Join Bachelor Degree in Water Resources and Irrigation Engineering course in Year 2020/2021.

Please provide us the assistance of carrying out medical examination on Mr. / Mrs. / Miss*

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and report to us the results of the examination using the attached form. The examination report is important to us as it provides us with medical criteria for accepting him/ her if s/he is medically fit, or rejecting him/ her if s/he has a serious medical condition which will prevent him/ her from gainful participation in learning activities and undertaking assessment activities for determining whether s/he has attained or not the learning objectives specified for the training, or accepting him/ her with the full knowledge that s/he has a medical condition which is not very serious but which requires close monitoring. S/he has been selected for admission to the four-year Bachelor Degree in Water Resources and Irrigation.

We thank you for the expected cooperation.

Dr. Adam O. Karia

RECTOR

Attachments:

WI – OD - Admission – Medical Examination Report

WI – OD - Admission – Medical Examination Report

Admission of students to Bachelor Degree Courses at Water Institute is conditional upon receipt of a satisfactory medical report from a Medical Practitioner. The Medical Officer is requested to fill in a detailed diagnostic medical report of the candidate as required in the form. The form should then be posted back to the Institute early enough so that it is received at least two weeks before the student reports to the Institute*. Orientation and registration shall be done from 16th November 2020 to 23rd November 2020. Studies for semester 1 will begin on 23rd November 2020.

The last date for registration for semester 1 studies is 23rd November, 2020. The address to be used is:

The Rector

Water Institute

P. O. Box 35059

DAR ES SALAAM

**The dully filled and signed form should preferably be posted, but if that is inconvenient, it can be given to the candidate who will bring it to the Institute. In both cases it must be sealed in double envelopes. The inner envelope should be marked "Attention to the rector, Water Institute – Medical Report"*

A. Candidate's Particulars:

- o SURNAME:
- o OTHER NAMES:
- o AGE:years
- o Height:cm
- o Weight:kg

B.General examination

Has the candidate ever suffered, or is s/he suffering from any of the following medical conditions? (*Delete Whichever Is*

Inapplicable)

- Tuberculosis.....Yes / No
- Epilepsy..... Yes / No
- Anaemia.....Yes / No
- Leprosy..... Yes / No
- PepticUlcers.....Yes / No
- Bronchialasthma..... Yes / No
- Hypertension.....Yes / No
- Dysmenorrhea.....Yes / No
- DiabetesMellitus.....Yes / No
- Psychosis.....Yes / No
- Sicklecells..... Yes / No

Under this sub-section, does the candidate have any serious medical condition which will prevent him/her from gainful participation in learning activities or undertaking assessment activities for determining whether s/he has attained or not the learning objectives specified for the training or which is contagious and therefore a danger to other people at the Institute? (Yes /No). If yes, please explain

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C.Skin examination

Condition of the skin: any disease or abnormality? (Yes / No), If Yes, please explain

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Under this sub-section, does the candidate have any serious medical condition which will prevent him/ her from gainful participation in learning activities or undertaking assessment activities for determining whether s/he has attained or not the learning objectives specified for the training or which is contagious and therefore a danger to other people at the Institute? (Yes / No). If yes, please explain

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D. Head examination

o Condition of ears: any disease or abnormality? (Yes / No), If Yes, please explain

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o Condition of mouth and throat: any disease or abnormality? (Yes/ No), If Yes, please explain

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o Condition of the nose: any disease or abnormality? (Yes / No), If Yes, please explain

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o Condition of the eyes including refractive capability: any disease or abnormality? (Yes / No), If Yes, please explain

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Under this sub-section, does the candidate have any serious medical condition which will prevent him/ her from gainful participation in learning activities or undertaking assessment activities for determining whether

s/he has attained or not the learning objectives specified for the training or which is contagious and therefore a danger to other people at the Institute? (Yes /No). If yes, please explain

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E. Thorax examination

o Condition of the trachea: any disease or abnormality? (Yes / No), If Yes, please explain

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Condition of lungs: any disease or abnormality? (Yes / No), If Yes, please specify

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Under this sub-section, does the candidate have any serious medical condition which will prevent him/ her from gainful participation in learning activities or undertaking assessment activities for determining whether s/he has attained or not the learning objectives specified for the training or which is contagious and therefore a danger to other people at the Institute? (Yes /No). If yes, please explain

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F. Cardiovascular system examination

o Condition of the heart and blood circulation system (cardiovascular system - blood pressure, heart beats, arteries, veins, haemoglobin concentration, blood group, etc): any disease or abnormality? (Yes / No), If Yes, please explain

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Under this sub-section, does the candidate have any serious medical condition which will prevent him/ her from gainful participation in learning activities or undertaking assessment activities for determining whether s/he has attained or not the learning objectives specified for the training or which is contagious and therefore a danger to other people at the Institute? (Yes/No). If yes, please explain

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G. Abdomen examination

Has the candidate ever suffered, or is s/he suffering from any of the stated medical conditions or are any of the stated organs affected by a disease or are abnormal in any way?

- o Hernia: (Yes / No)

- o Hydrocele: (Yes / No) o Masses: (Yes / No)

o Liver: (Yes / No), If yes please explain

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o Spleen: (Yes/ No), If yes please explain

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o Kidney: (Yes/ No), If yes please explain

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o Rectum: (Yes/ No), If yes please explain

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o Hyperacidity or gastric - duodenal ulcer: (Yes / No), If yes please explain

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Under this sub-section, does the candidate have any serious medical condition which will prevent him/ her from

gainful participation in learning activities or undertaking assessment activities for determining whether s/he has

attained or not the learning objectives specified for the training or which is contagious and therefore a danger to

other people at the Institute? (Yes /No). If yes, please explain

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H. Laboratory Examination

Please give results for the following laboratory examinations

- o Urine:
 - Albumen
 - Sugar
 - Leukocytes
 - Bilharziasis
 - Stool (emphasis on Hookworms)
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- o Blood examination:
 - Haemoglobin
 - Differential count: Total WBC.....
 - Neutrophils.....
 - Eosinophils.....
 - Basophils.....
 - Monocytes.....
 - ESR
 - HIV/AIDS.....

Under this sub-section, does the candidate have any serious medical condition which will prevent him/ her from gainful participation in learning activities or undertaking assessment activities for determining whether s/he has attained or not the learning objectives specified for the training or which is contagious and therefore a danger to other people at the Institute? (Yes/No). If yes, please explain

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I. Disability examination

Does the candidate have any physical or mental disability? (Yes / No). If yes please explain

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Under this sub-section, does the candidate have any serious medical condition which will prevent him/ her from gainful participation in learning activities or undertaking assessment activities for determining whether s/he has attained or not the learning objectives specified for the training? (Yes / No). If yes, please explain

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J. Chronic diseases

Does the candidate have any chronic disease or ailment? (Yes / No). If yes please explain

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Under this sub-section, does the candidate have any serious medical condition which will prevent him/ her from gainful participation in learning activities or undertaking assessment activities for determining whether s/he has attained or not the learning objectives specified for the training? (Yes / No). If yes, please explain

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K. CONCLUSION

I confirm that I have examined Mr/Mrs/Miss

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From my findings, and basing on my professional expertise, I declare that (delete whichever is inappropriate):

- S/he is medically fit so s/he should be admitted for studies at Water Institute.
- S/he is medically unfit, so s/he should not be admitted for studies at Water Institute.

S/he has a recurring ailment
of.....
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which is not contagious and does not prevent him/ her from gainful participation in studies but will require him/ her to be treated frequently while s/he is continuing with studies, so s/he can be admitted to studies at Water Institute.

Name:.....

Title:.....

Qualifications:.....

Signature:.....

Date.....

Official Stamp.....

NOTE: This report is binding and the Institute will not accept any claim of chronic medical problem, which is not indicated in this form.

